

## Canberra City Farm: GENERAL MEETING MINUTES

<b>Date:</b>	Sunday 21 October 2018	
<b>Location:</b>	Dairy Road	
<b>Time meeting commenced:</b>	1:37pm	
<b>People present:</b>	Linda Ayliffe Danny O'Brien Walter Steensby Cindy Steensby James Atkins Carole Ayliffe	Jodie Pipkorn Louise Gardner Lawrence Gardner Paula Braunstein Christine Vincent
<b>Apologies:</b>	Keith Colls, Trish McEwan, John Mills	
<b>Chairperson:</b>	Jodie Pipkorn	



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### Matters/Actions Arising from the previous Meeting

1. JAMES – bin labels	Contacted ACT Government and will follow up this week – provide tops only with signs. James will look for industrial bins
2. CAROLE - music	Agreed to not hire a musician – Will look at hiring a PA system and playing music through it
3. GEORGE – Global Sisters regarding food and workshops	COMPLETE
4. ALL – CCF food stalls and smoothies using blender bike	Underway
5. TRISH – working bees and workshop schedule for propagation and value add	COMPLETE

### Treasurers Report - Danny

- Community Garden Grant funds should be received shortly – Danny will chase at the end of the month if we do not receive it by then
- Kitchen funds have been received

### Allotments - Walter

- Peter Moorhouse and Walter laid out the new plots
- Danny spaded the plots this morning
- There are 4 new requests for ploholders
- Need to allocate some plots to refugee and specific groups as per the Grant

### Value Add - Carole

- There is another working bee happening this coming Wednesday afternoon to make pear and rhubarb preserves, chutneys and lots of shiraz jelly has been made

### Monday working bee – Linda

- Shed was cleaned out and Bunnings donations are all nicely stacked now
- Hardening off area behind red shed has started to be established
- Next week the focus will be on the wicking bed assembly and kitchen garden area
- Potatoes, onions will be planted in the other side
- Mowing will take place soon and tidy up
- Placement of water tank behind shed needs to be resolved – it was noted it will be on the south side

### Propagation - Carole

- Hardening off area is nearly full, the glasshouse is full and the plan is to set up the next area behind the red container
- Orders are trickling in
- Request for everyone to bring pots please
- There will be another propagation working bee next Sunday if people want to learn how to prick out

### Construction

- Planter boxes are underway
- New load of gravel will be delivered in the kitchen area before the Open Day
- Move debris (concrete) using trailer loads down – still need to sort out how and when this will happen
- Concrete work by the Woden SEE-Change group looks great!

### Open Day

- There are currently 23 stallholders registered and increasing
- Stef is promoting the event on facebook – promotions are working well
- Talks and program schedule has two things happening every half hour
- Linda will be doing a wicking bed demonstration – we will keep 2 unmade near the round houses and one can be made up at the Open Day and the other left open to show people who miss the demonstration
- Need to look into hiring tables and chairs, traffic management tools, etc.
- Food for the day:
  - Pizzas. If anyone would like to help out with organising the lead-up that would be great. Currently Christine, Danny and George are sorting this.
  - Value-add may do some additional tarts on the day.
  - Smoothies. We need to buy fruit and things.
- Volunteers needed
- Washing up – we have an outside sink
- Cars for stallholders will be parked near the second gate and office area, with this gate closed during the day while the event is on. We are looking for traffic director for stallholders and some witches hats too.
- No dogs
- Danny will be hitting every weekend/Friday up to the Open Day
- Need to consider signage – for toilets, garden beds, etc. pizza, first aid, etc.
- First aid officer – Danny could be one or possibly Derek.
- Aim for 100 pizzas
- Practice set-up of pizzas the few days before
- Wood down at the wood store area – needs chopping – Linda will include this on the Monday working bee tasks
- Tidy up

### Fridge

- Southern Harvest Association (SHA) are proposing 2 refrigerated containers. These will be storage for vegetables from the region coming to a central point and this becomes a distribution point.
- SHA are driving this and asking for part funding from Canberra City Farm of around \$7,000. In-principle we agree, but need to look at recouping costs over time, not just a return.
- In the budget currently we have Urban Agriculture Australia (UAA) funds of \$11,000 and this project aligns with the intention of UAA. It aligns with enabling the community.
- Everyone will have to pay for use.
- All agreed Committee to consider funding for this project.



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**Other Business**

- NIL

<b>ACTIONS FROM MEETING</b>	<b>DUE DATE</b>
<b>Open Day</b>	
• EVERYONE to bring pots for propagation to use	
• EVERYONE to spread the word about the Open Day	
• JODIE to locate the solar ovens and bike blender near the pizza oven	
• CHRISTINE to investigate hiring tables, chairs and traffic management tools	
• DANNY to bring generator to Open Day	
• JODIE to ask Rhonda to bring her generator to the Open Day	
• WALTER to confirm if Derek will be doing a snakebite course for the Open Day	
• JODIE to ask Michael about witches hats	
• JOHN to speak to chook guys about setting up	
• JODIE to email Lyall and Eric again	
• JODIE to send out reminder about volunteers for Open Day	
• DANNY will get a whiteboard for pizzas signage for the Open Day	
• WALTER to confirm if Derek will be a first aid officer for the Open Day	
• LINDA to see about getting the Monday working bee to chop wood ready for pizzas	
• COMMITTEE to consider funding for fridge project	



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**Next meeting date: Sunday 18 November 2018.**

**Time meeting closed: 2.39pm.**