

## Canberra City Farm: GENERAL MEETING MINUTES



36 Bambridge Street  
Weetangera ACT 2614  
T: 0400 865 535

<b>Date:</b>	Sunday 23 April 2017	
<b>Location:</b>	Dairy Road	
<b>Time meeting commenced:</b>	12:53pm	
<b>People present:</b>	Micah Wood Keith Colls Jodie Pipkorn Cindy Steensby	Walter Steensby Trish McEwan Peter James Lyn James Linda Ayliffe
<b>Apologies:</b>	Danny O'Brien	
<b>Chairperson:</b>	Keith Colls	

### Matters/Actions Arising from the previous Meeting

<b>ACTION</b>	<b>STATUS</b>
1. N/A	

### Agenda Items

#### Update

- We all have to renew membership as of 30 June.
- Treasurers report [given by President in Treasurer's absence]
  - We are expending the grant.
    - We now have 4 tables (\$160), a marquee and other items.
    - Budget items still to be purchased for the grant are irrigation items for the allotments (\$643.04), ditch witch, Trish has spent around \$200 on jars and is yet to be reimbursed, A-Frame sign + 1 x external banner for a flat surface + 1 x external free-standing banner + 1 x internal pull-up banner.
    - Getting CCF written big on the blue container would be good.
    - Following the meeting a lawnmower was noted as beneficial.
- Activities have been progressing on site:
  - Commercial kitchen is getting closer to being installed.
  - Worm farm demonstration has been shifted on site.
- There are a number of events coming up:
  - Bungendore Harvest Festival.
  - Southern Harvest workshops – CCF gets a small fee and things constructed on site.
- Gary Shapcott has set up a discussion forum on the website.
- Food Box Initiative has progressed
  - 6 people have registered but we need 20 to start.
  - 40 spots is the limit.
  - More promotion is needed.
- Propagation Group
  - It was noted that we are unlikely to have any seedlings to sell at Bungendore.
  - There is currently planning underway for June.
  - Keith has been looking at heated trays and somewhere to keep it. Currently the proposal is to have a shadecloth polytunnel as it is more flexible.
  - Keith will try to set up another apple budding workshop with Johnathan Banks.
  - We need to think about whether to buy or make our own potting mix.
  - Selling seedlings in paper pots is very popular. We just need to work through what the demand is. Pre-orders are they key.
  - The Allsun Farm visit for propagation group was really good.

- Value-add group
  - Lots of preserves have been sold at the recent Harvest Festival and St Mary's in Bungendore.
  - Stef, Melissa, Carole, Cindy, Linda and Trish are the key people involved in the group at this stage.
  - Timing for workshops need thinking about, as they need to have adequate time to be promoted, but need food ready at the farm.
- Communications Group
  - Currently John does a wonderful job helping with the newsletter and Stef has been putting things on Facebook.
  - Recently we had Gai Brodtmann at the site, which was good promotion.
  - There are a range of workshops now promoted on the website.
  - A date was agreed for the Spring Festival – Sunday 19 November.
  - It was noted it would be good to have regular photos of progress. Walter noted he could take some and we should look for others as well. We could talk to Arian about the video she purchased previously.
- Education and Learning Group
  - The range of workshops was noted.
  - The ANU and CSIRO are creating a research hub. The ACT Government connection is to their business hub.
  - A Commonwealth grant is being applied for by Southern Harvest Association on better farming, and having small hubs of knowledge sharing and transport distribution sharing. Elizabeth Goodfellow is leading this work.
- Allotment Gardens
  - The allotment design and costing is sorted, but need to advertise, set rules and work out charging.
  - Keith and Walter are keen to support those interested at COGS to establish an experiment garden.



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*Other Business*

- Nothing mentioned.

<b>ACTION</b>	<b>STATUS</b>
1. JODIE to send reminder email about volunteering at the Bungendore Festival.	
2. MICAH to resend the Food Box Initiative to the pilot people.	
3. TRISH to follow up with Food Co-op Shop about the Food Box Initiative and how it might work for them to promote it if they do not want to continue with their current scheme.	
4. JODIE to send Food Box Initiative to other groups – Slow Food, COGS, SEE-Change, Harvest Festival.	
5. DANNY to consider how to make containers more accessible.	
6. JODIE to contact Dan Pascal-Harris about the round houses.	
7. JODIE to follow up with school contacts for Peter.	
8. JODIE to get numbers of web and facebook hits.	
9. JODIE to organise with Danny, Linda, Peter and other relevant people the logistics and plan for a launch on 19 November.	
10. MARK to draft a letter on behalf of CCF to send to ANU/CSIRO research hubs.	
11. JODIE to send Mark previous letter to use as a template.	

12. JODIE to put a photo request out seeking students or others interested.	
13. JODIE to follow up with Walter Jehne regarding his research.	
14. JODIE to create a page on the website for all the items we are selling.	
15. MARK to look into online shop options.	
16. JODIE to confirm with Arian about video.	
17. JODIE to put a brick request on facebook.	

**Next meeting date: Sunday 21 May 2017.**

**Time meeting closed: 1.30pm.**



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